Title: Kayak Pittsburgh Attendant
Reports to: Kayak Pittsburgh Site Supervisor
Location: North Shore, North Park, or Aspinwall
Status: Part-time, hourly, non-exempt
Hours: 20-30 hours per week
Salary: $8.50 per hour

POSITION SUMMARY

ATTENDANTS ARE TEMPORARY (SEASONAL) EMPLOYEES WHO ASSIST IN FAST-PACED CUSTOMER SERVICE FOR THE VENTURE OUTDOORS/KAYAK PITTSBURGH RENTAL LOCATIONS, GENERALLY OPEN FROM MAY THROUGH OCTOBER. ATTENDANTS WILL BE ASSIGNED TO ROTATING JOB DUTIES AND LOCATIONS BASED ON THEIR AVAILABILITY AND TRAININGS RECEIVED.

DUTIES AND RESPONSIBILITIES

- Assist in registering participants in renting a non-motorized boat.
- Assist in fitting customers with proper paddling equipment.
- Demonstrate safety and paddling instructions to customers.
- Assistance into and out of non-motorized recreational boats (i.e.; kayaks, stand up paddleboards, canoes, rowboat and pedal boat)
- Ensure participants’ safety, fun and complete satisfaction;
- Be familiar with and follow all Kayak Pittsburgh safety handbook guidelines;
- Assist in cleaning rental facilities to ensure a successful, professional and excellent experience for all.
- Be an ambassador for Venture Outdoors.

QUALIFICATIONS AND REQUIREMENTS

Qualifications include:

- Ensure customer satisfaction and provide professional customer support.
- Detail-Oriented
- Ability to work in a team environment
- Experience working with children
- Willingness to be flexible with work schedules
- Knowledge of associated skills and equipment associated with outdoor recreation
- Willingness and commitment to uphold all Venture Outdoors’ policies and protocols and act in a professional and courteous manner at all times
Requirements include:

- At least 17 years of age; under 18 must provide legal work permit.
- Must be available to work between the hours of 9 a.m. and 8 p.m. (evenings, holidays and weekends)
- Must be available for mandatory pre-season trainings
- Must have reliable transportation to and from work sites
- Ability to lift 30 pounds
- Interest in the preservation of outdoor recreation

HOW TO APPLY

Please send resume and cover letter to kayakpittsburgh@ventureoutdoors.org

Equal Opportunity Employer