



Title:	<i>Photography & Media Intern</i>
Reports to:	<i>Marketing Manager</i>
Location:	<i>Virtual/ Events in Pittsburgh</i>
Hours:	<i>Flexible, 5 - 15 hours per week</i>
Salary:	<i>Unpaid/School Credit</i>

POSITION SUMMARY

The Photography & Media Intern will have a chance to put their skills into practice. Capture the experience of Venture Outdoors participants as they bike, hike, kayak, rock-climb and more. Interns will be asked to attend Community Programs, Summer Camps, and Special Events to photograph and/or video the experience. Capture, edit, and manage our photo database.

The Marketing Manager strives to make internships a place for students to learn and practice what they've learned in school. Any position may be adjusted based on the intern's skills and interests.

Venture Outdoors currently operates remotely, however, interns will be asked to attend Venture Outdoors Community Programs. The safety of our staff and interns is the most important and we're taking precautions to mitigate the spread of COVID-19.

DUTIES AND RESPONSIBILITIES

- Photo/video data management including tagging all photos*
- Capturing photos for social media and promotions*
- Filming and editing video for social media*
- Other duties and administrative tasks as necessary*
- May be asked to create their own outdoor experience to document on social media*

QUALIFICATIONS

Qualifications include:

- Photography, Marketing, Multimedia, or related background*
- Must possess or have access to own equipment*

- *Knowledge of digital photography cameras and equipment*
- *Good people skills - personable, outgoing, friendly and creative*
- *Self-starter able to multi-task and prioritize work*
- *Experience using Photoshop (or related photo editor programs)*

AVAILABILITY

- *Please let us know if you have any internship hours requirements or a specific time frame to complete these hours*
- Must be available to attend some weekend and evening programs for special events.

HOW TO APPLY

Please send resume and cover letter to samone@ventureoutdoors.org

Equal Opportunity Employer